

STATE OF TEXAS

COUNTY OF WICHITA

CITY OF ELECTRA

The City Commission of the City of Electra convened in a Called session at 5:00 p.m., Tuesday, December 16, 2008 in the Commission Chambers at City Hall, all notices being duly posted in accordance and conformance with Government Code of Texas 551.002(C). The following were present:

Commission members:

Glen Branch	Mayor
Curtis Warner	Commissioner Place 1
Olan Bourland	Commissioner Place 2
Robert C. Davis	Commissioner Place 3

Staff members:

Stephen Giesbrecht	City Administrator
Paul Hayers	City Attorney
Tracey Lowe	City Secretary/Treasurer
Johnny Morris	Chief of Police
Aaron Trotter	Bailiff

Absent: Ed H. Kieren, Jr. Commissioner Place 4

Also attending:

Jeannette Miller	Electra Star News
Carol Bourland	
Nathan Smith	
Margie Scott	

- Item 1. **CALL TO ORDER.**
Mayor Branch called the meeting to order at 5:00 p.m.
- Item 2. **INVOCATION.**
Mayor Branch gave the invocation, followed by the Pledge of Allegiance.
- Item 3. **ANNOUNCEMENTS AND COMMENTS – ANYONE WISHING TO ADDRESS THE COMMISSION MUST COMPLETE THE AUDIENCE PARTICIPATION SIGN-UP SHEET AT THE PODIUM.**
There were none.

CONSENT AGENDA

- Item 4. **APPROVAL OF MINUTES FROM DECEMBER 9, 2008 MEETING.**

Administrator Giesbrecht informed the Commission that after advertising for interested citizens willing to help develop a new zoning ordinance, only one citizen had applied for the position. Mayor Branch tabled this item to allow more time to find additional interested citizens to be on the committee.

Item 7. **DISCUSS AND CONSIDER ACCEPTING BIDS UNDER A HOMELAND SECURITY GRANT FOR THE PURCHASE OF A 180 KW DIESEL POWERED GENERATOR.**

It was announced that the following bids were received for a 180 kw diesel powered generator:

a. Warren CAT	\$ 55,747.52
b. Steward & Stevenson	55,580.73
c. Lanco Equipment	55,650.00

Upon recommendation by Chief of Police Johnny Morris, Commissioner Bourland made a motion to accept the bid from Lanco Equipment for \$55,650.00 due to the cheaper cost for service when needed. Commissioner Davis seconded same. For: Commissioners Bourland and Davis. Against: Commissioner Warner. Motion carried 2-1.

Item 8. **DISCUSS AND CONSIDER APPROVAL FOR EMPLOYEE CERTIFICATE PAY.**

Administrator Giesbrecht recommended approval of the following certifications:

<u>Administration & Court</u>	<u>Certification Pay (monthly)</u>
Municipal Court Clerk Level 1	\$ 50.00
Municipal Court Clerk Level 2	\$ 75.00
Municipal Clerk	\$100.00
Certified Public Finance Officer	\$100.00
<u>Public Works</u>	<u>Certification Pay (monthly)</u>
Water/Wastewater Level D	\$ 50.00 each
Water/Wastewater Level C	\$ 75.00 each
Customer Service Inspector	\$ 25.00
<u>Police/Code Enforcement</u>	<u>Certification Pay (monthly)</u>
Intermediate Police Officer	\$ 50.00
Advanced Police Officer	\$ 75.00
Master Police Officer	\$100.00
Intermediate Telecommunicator	\$ 50.00
Advanced Telecommunicator	\$ 75.00
Licensed Code Enforcement Officer	\$ 75.00

Administrator Giesbrecht also stated that we have some employees that already receive certificate pay.

Commissioner Davis made a motion to approve certification pay as presented, effective January 1, 2009. Commissioner Warner seconded same. Motion carried 3-0.

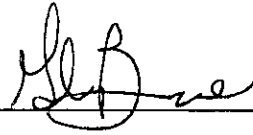
Item 9. **UPDATE FROM ADMINISTRATOR GIESBRECHT.**

Administrator Giesbrecht informed the Commission as follows:

- a. 2384 Water line project is complete.

Item 10. ADJOURNMENT.

Commissioner Davis made a motion to adjourn. Commissioner Bourland seconded same. Mayor Branch adjourned the meeting at 5:40 p.m.

A handwritten signature in cursive script, appearing to read "Glen Branch", written over a horizontal line.

Glen Branch, Mayor

Attest:

A handwritten signature in cursive script, appearing to read "Tracey Lowe", written over a horizontal line.

Tracey Lowe, City Secretary/Treasurer